

AddonSoftware for General Accounting

Version 7.0

Since 1981, AddonSoftware has developed practical, affordable, feature-rich, and easy-to-use enterprise-wide software applications for businesses. The companies who use AddonSoftware enjoy The Freedom to Grow™ because of its lean efficiency, its scalability, and the experienced professionals who customize and support it.

With the AddonSoftware General Accounting System, generate user-defined financial reports any time of the month – current and historical financial information is always up to date. Output financial reports directly to spreadsheets – no need to print them and re-enter the data into Excel. Send any report via e-mail or fax, or output in HTML or Adobe® PDF format at any time.



All of the General Accounting applications are completely integrated for easy, one-time data entry. They are feature-rich, mature, and proven, and they are also fully integrated with AddonSoftware for Distributors and AddonSoftware for Manufacturers.

The system is comprised of the following applications:

- General Ledger with Financial Reporting
- Accounts Receivable
- Payroll
- Accounts Payable

General Ledger

As the cornerstone of your AddonSoftware accounting system, General Ledger smoothly integrates with all other applications for automatic posting of general ledger transactions—no double posting. For easy data access, a full-featured financial report generator is included. General Ledger provides an accurate, detailed record of all entries, giving you a complete audit trail of any and all accounts whenever you need it.

You can generate financial reports whenever you wish, at any time of the month; historical and current information is always up to date. All financial statements are user-defined and may be output directly into Microsoft Excel® - no re-entry of data for financial reporting. You'll have the ability to review up to three years of balance information: last year, this year, and next year.

Retrieve financial transactions easily. Current, prior, and future transactions are at your fingertips with the on-line transaction display.

- Up to 100 companies with consolidation
- Multiple budgets – up to 26 budgets
- Easy-to-use financial report formatting
- Post to multiple periods/years – leave last year open for 12 full months
- Allocations, recurring and reversing journal entries
- Optionally output financial statements directly to spreadsheets
- Post in detail or summary from other applications
- Define accounting periods with complete flexibility – from 1 to 13 periods
- Maintain unit quantities in addition to dollar amounts in any account number for statistical reporting purposes
- Flexible account number structure – up to 10 alphanumeric characters in 5 segments in addition to 2-digit company code

Accounts Payable

Efficient cash flow management is critical to any company's health. The AddonSoftware Accounts Payable application helps you carry out this function with ease and accuracy. You'll be in complete control of payables tracking, accounting, and management of the accounts payable and check writing functions. Reduce expenses and save time with computer-generated checks, manual checks, and reversed checks – regardless of the size of your company.



- Enter invoices any time
- Temporary vendor feature
- Multiple bank accounts for multiple divisions or departments
- Multiple accounting periods open at the same time
- Cash reconciliation feature built-in, integrates with Accounts Receivable for cash deposits, and with Payroll
- On-line vendor information always up to date

- Select invoices for payment by due date, payment group, specific vendor, and other ways.
- Make partial payments with ease
- Track all transactions by operator and optionally by batch number
- Keep complete and accurate records of every vendor and transaction
- Customize your system with your own terms codes, payment groups, department codes, and more
- Cash Requirements report for planning

Accounts Receivable

Profitable companies require accurate and complete control of receivables and efficient cash collection. That's just what you'll get from the AddOnSoftware Accounts Receivable application. It's an easy-to-use system with powerful capabilities for processing invoices, cash receipts, statements, and customer reports. It also tracks and controls customer history information completely and accurately.

Track receivables status promptly with Aging Analysis Reports and resolve disputes through a complete invoice and payment history. You can also access finance charges and selectively generate statements. Enhance collection efforts by emailing or faxing invoices or statements to your customers at any time, including copies of historical invoices.

Age customer accounts by any date and print a detail or summary list of open invoices in either customer number or name sequence. The system maintains an aging and sales summary for each customer showing average days to pay, dates of last invoices and payment, highest credit balance, historical sales, costs, and gross profit margin.

- Automatic cash receipts application
- Convenient data conversion and direct invoicing
- Multiple customer ship-to addresses
- Flexible customer comments – up to 100 lines

Payroll

Employees expect accurate, on-time paychecks. But today's work environment requires an often confusing array of pay structures, from per diems to piecework. Multiple pay structures and deductions can sometimes be challenging, but you can count on the AddOnSoftware Payroll application to satisfy your complex requirements with a flexible, easy-to-use payroll processing solution.

A flexible design allows you to define an unlimited number of earnings, deductions, taxes, and employer contributions of almost any type: 401(k) deferrals, bonuses, piece rates, and all the standard earnings types. Each employee can have taxes and employee contributions for multiple states and localities.

Because you define pay deduction and tax codes, it's easy to design your own payroll reports, using the Payroll report generator. Each column lays out like a spreadsheet; you simply determine the headings and the contents of each.

- Automatic sick/vacation accrual
- Maintain your own tax tables
- Flexible pay codes
- Multiple tax locations
- Flexible deduction capabilities
- Security levels and passwords provide complete payroll confidentiality
- Alphanumeric employee numbers are supported

AddonSoftware Version 7 is available for the Linux, UNIX, and Windows operating systems and may be run using PRO/5®, Visual PRO/5®, and BBj® by BASIS International Ltd.



AddonSoftware for General Accounting fully integrates with AddonSoftware for Distributors and AddonSoftware for Manufacturers.

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